# **conference TItle:**

**CONFERENCE AGENDA:**

|  |  |
| --- | --- |
| **INITIAL INFORMATION** | |
| **Date** |  |
| **Venue** |  |
| **Organizer(s)** |  |
| **General co-organizer(s)** |  |
| **Keynote speakers** |  |
| **Scientific committee** |  |
| **Publication opportunities** |  |

|  |  |
| --- | --- |
| **CONTENTS** | |
| **SECTION I: title of this section** | |
|  | Subtitle 1-1 |
|  | Subtitle 1-2 |
|  | Subtitle 1-3 |
|  | …. |
| **SECTION II: title of this section** | |
|  | Subtitle 2-1 |
|  | Subtitle 2-2 |
|  | Subtitle 2-3 |
|  | …. |
| The other sections should be filled the same. | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROGRAM AREAS** | | | | |
| **Section I: title of this section** | | | | |
| **Basis for action:**  **Objectives:**  **Activities:**  **Means of implementation:** | | | | |
| The other sections should be filled the same. | | | | |
| **PROGRAM SCHEDULE** | | | | |
| **May, 9-12, 2017\*** | | | | |
| **Day**  **Time** | **Tuesday**  **05/09/2017** | | **Wednesday**  **06/09/2017** | **…** |
| **8:00-9:00** | Registration | | Registration | … |
| **9:00-11:00** | Opening ceremony | | … | … |
| **11:00-11:30** | Coffee break | | Coffee break | … |
| **11:30-13:00** | Activity | | Activity | … |
| Activity | … |
| **13:00-14:30** | Lunch | | Lunch | … |
| **14:30-16:30** | Activity | | Activity | Closing ceremony |
| Activity | Activity |
| Activity | |
| **16:30-18:30** | Activity | | Activity |
| **18:30-20:00** | Activity | | Activity |

\*This is only a sample of conference schedule and should be modified.